

Safety Committee Meeting Minutes

October 9, 2013

Attendance: Betsy Oulton, MaryAnn Place, Eric Hysler, Janice Grady, Russ French, David O'Brien, Wendy Collins, Steve Stilphen

Discussed having been in action for one year now. Consider adding other members to the group. Asked the current group if they would like to continue on the committee. All agreed to remain on the committee. Discussed what direction the group should move toward. Agreed to meet monthly, every first Tuesday of every month at 8:00 a.m. The following needs to be accomplished:

- Finalize the DOL report – extension until 10-31-13
- Maryann and Betsy to attend the penalties meeting with the DOL to discuss fines
- Work on outstanding Safety Works reports for the DPW and the school department
- Post all agendas and minutes in break rooms and online
- Solicit ideas from employees on how to maintain safety in the workplace

Global Harmonization: SDS sheets – the law requires training for each employee prior to December 1, 2013, and the program itself will begin in 2015. Each Department Head is responsible to ensure all employees are trained.

Next meeting: Tuesday, November 5, 2013 at 8:00 a.m.